PROCHAM ANALYSIS STAFF

Work Accomplished and Reports Presently Boing Furnished

A. Work Accomplished

- 1. Staff Studies
 - a. Financial operation of:
 - (1) Foundations
 - (2) Preclusive Purchase Agreements
 - (3) Special Funds
 - b. Consolidation of information and coordination of preparation of Comptroller reports.
 - c. Development of more concise and meaningful financial reports.
 - d. Reconciliation of reciprocal accounts, Fiscal and Finance Divisions.

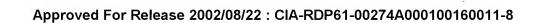
2. Analyses

- a. Torminated proprietery projects.
- b. Financial transactions from 19h7 1956 to develop transactions and indices usable for forcesting future needs.
- c. Financial transactions on a covert purchase of scarce minerals for stockpile.
- d. Agency expenditures by fiscal years for each appropriation, Fiscal Years 1947 - 1956.

3. Reports

- a. Value of real property on books of the Agency
- b. Receipt and distursement of Agency funds and reconciliation of net balances with Agency Treasury accounts current on appropriations 1952 through 1956.
- c. Allotment, obligation and expenditure schedules and charts.
- d. Schedules and charts on personnel trends.

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			Financial statements	• ;
			(1) Guarterly	
			(2) Amountly	
			(3) Special	1
		f.	TIM travel authorised (quarterly)	1
			(1) Domestie	
			(2) Foreign	
		g-	Increased cost of quarters furnished Agency personnel oversess occasioned by the application of	25X1
教を書	Reg	orte	Presently Being Furnished	
	1.	Mon	thly reports	
		8.	Allotment, obligation and expenditure schedules and charts.	
		ь.	Schedules and charts of personnel strength	
		c.	Financial reports to the 17/5	
		d.	Report on appropriation form 133 for presentation to the Bureau of the Budget	
			Obligation and expenditure trends by fiscal years.	
	2.	Çus	rterly reports	
		4.	Summary financial statements	
		b.	Consolidated Agency financial statement	
		c.	Fgency expenditures by fiscal year	
		d.	The travel authorisation	
			(1) Demostic	
			(2) Foreign	
	3.	Ann	mal reports	Left
		a.	Summary consolidated Agency financial statement	1
		b.	Consolidated Agency financial statement	
		c.	Write-off under paragraph 10	25X1
			1	